

Dr D Y Patil Pratishthan's
Dr. D.Y. Patil Institute of Engineering, Management and
Research, Akurdi, Pune

DI No.:
ACAD/DI/02

Academic Year:
2023-24

Department Activity Calendar BE- Part A

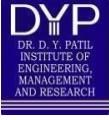
Revision : 00
Dated : 20/11/2019

Term – II

Department : Mechanical Engineering Department

Date of
Preparation :
02/01/2024

Sr. No.	Activity	In charge Staff	Planned Date	Actual Conduction Dates	Remarks in case of any deviation
1.	BE Commencement of Teaching	Dr. Ganesh Jadhav	08-01-2024		
2.	Attendance review for first week	Dr. Ganesh Jadhav Dr Keval Nikam	13-01-2024		
3.	BE Final Project Review (I,II & III)	Dr Vikas Dive Mr Ganesh Naik	19/01/2024, 09/02/2024, 01/03/2024, 05/04/2024.		
4.	Teacher Guardian Meeting	BE Teachers Guardian	As Per Timetable	As Per Timetable	
5.	Syllabus completion review and attendance review	Dr. Ganesh Jadhav Dr Keval Nikam Mr Ganesh Naik	20-01-2024		
6.	Display of first defaulter list	Class Teachers and Mr Ganesh Naik	16-02-2024		
7.	BE Unit test 1	Mr. Raviraj Madhekar	05-02-2024 to 08-02-2024		
8.	Display of Unit test 1 results	Mr. Raviraj Madhekar	16-02-2024		
9.	Remedial class Timetable and Attendance Monitoring	Mrs Kanchan Rajput, Class Teachers & TG's	20-02-2024 to 23-02-2024		
10.	Teacher Guardian Meeting	BE Teachers Guardian	As Per Timetable	As Per Timetable	
11.	Midterm Submission	Class Teachers and Respective subject teachers	26-02-2024 to 28-02-2024		
12.	Syllabus completion review and attendance review	Dr. Ganesh Jadhav Dr Keval Nikam Mr Ganesh Naik	05-02-2024		
13.	Tentative Insem Examination	Dept Exam Coordinator Dr Vikas Dive	04-03-2024 to 09-03-2024		
14.	Teacher Guardian Meeting	BE Teachers Guardian	As Per Timetable	As Per Timetable	
15.	Display of Second defaulter list	Class Teachers and Mr Ganesh Naik	22-03-2024		
16.	BE Unit test 2	Mr. Raviraj Madhekar	18-03-2024 to 21-03-2024		
17.	Display of Unit test 2 results	Mr. Raviraj Madhekar	22-03-2024		
18.	Remedial class	Mrs Kanchan Rajput, Class Teachers & TG's			



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19.	Teacher Guardian Meeting	BE Teachers Guardian	As Per Timetable	As Per Timetable	
20.	Syllabus completion review and attendance review	Dr. Ganesh Jadhav Dr Keval Nikam Mr Ganesh Naik	20-02-2024		
21.	Teacher Guardian Meeting	BE Teachers Guardian	As Per Timetable	As Per Timetable	
22.	Provisional Detention list	Class Teachers and Mr Ganesh Naik	29-04-2024		
23.	Declaration of teaching	Dr. Ganesh Jadhav	27-04-2024		
24.	Mock oral/practical and End term submission	Dr. Ganesh Jadhav Dr Keval Nikam	06-05-2024 to 09-05-2024		
25.	BE Prelim Exam	Mr. Raviraj Madhekar	29-04-2024 to 03-05-2024		

Department Program Coordinator

Head of Department