



**Dr D Y Patil Pratishthan's
Dr. D.Y. Patil Institute of Engineering, Management and
Research, Akurdi, Pune**

DI No.:
ACAD/DI/02

**Academic
Year:
2025-26**

Department Activity Calendar SE-BE - Part A

**Revision : 00
Dated :
20/11/2019**

Term – II

Department : Artificial Intelligence and Data Science

**Date of
Preparation :
08-12-2025**

Sr. No.	Activity	In charge Staff	Planned Date	Actual Conduction Dates	Remarks in case of any deviation
1.	SE/BE Commencement of Teaching	Dr. Suvarna Patil	02-01-2026		
2.	Attendance review for first week	Dr. Suvarna Patil Mrs. Sneha Kanawade	19-01-2026		
3.	Teacher Guardian Meeting	SE-BE Teachers Guardian	As Per Timetable	As Per Timetable	
4.	Syllabus completion review and attendance review	Dr. Suvarna Patil Mrs. Sneha Kanawade	19-01-2026		
5.	Display of first defaulter list	SE-BE Class Teachers	11-02-2026		
6.	SE/BE Unit test 1	Mrs.Surbhi Pagar Mrs.Reena Sahane	27-01-2026 to 30-01-2026		
7.	Display of Unit test 1 results	Mrs.Surbhi Pagar Mrs.Reena Sahane	11-02-2026		
8.	Remedial class	Mrs.Mital Kadu	14-02-2026		
9.	Teacher Guardian Meeting	SE-BE Teachers Guardian	As Per Timetable	As Per Timetable	
10.	Midterm Submission	SE-BE Class Teachers	09-03-2026 to 13-03-2026		
11.	Syllabus completion review and attendance review	Dr. Suvarna Patil Mrs. Sneha Kanawade	28-02-2026		
12.	Tentative Insem Examination	Dept Exam Coordinator	02-03-2026 to 07-03-2026		
13.	Teacher Guardian Meeting	SE-BE Teachers Guardian	As Per Timetable	As Per Timetable	
14.	Display of Second defaulter list	SE-BE Class Teachers	20-03-2026		
15.	SE/BE Unit test 2	Mrs.Surbhi Pagar Mrs.Reena Sahane	09-03-2026 to 13-03-2026		
16.	Display of Unit test 2 results	Mrs.Surbhi Pagar Mrs.Reena Sahane	20-03-2026		
17.	Remedial class	Mrs.Mital Kadu	23-03-2026 To 25-03-2026		
18.	Teacher Guardian Meeting	SE-BE Teachers Guardian	As Per Timetable	As Per Timetable	

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Term – II	Department : Artificial Intelligence and Data Science	Date of Preparation : 08-12-2025

19.	Syllabus completion review and attendance review	Dr. Suvarna Patil Mrs. Sneha Kanawade	16-03-2026		
20.	Teacher Guardian Meeting	SE-BE Teachers Guardian	As Per Timetable	As Per Timetable	
21.	Provisional Detention list	SE-BE Class Teachers	20-04-2026		
22.	Declaration of teaching	Dr. Suvarna Patil	17-04-2026		
23.	Mock oral/practical and End term submission	Dr. Suvarna Patil Mrs. Sneha Kanawade	21-04-2026 to 24-04-2026		
24.	SE/BE Prelim Exam	Mrs.Surbhi Pagar Mrs.Reena Sahane	27-04-2026 to 30-04-2026		

Department Program Coordinator

Head of Department

 Dr. D. Y. Patil Pratishthan's Dr. D.Y. Patil Institute of Engineering, Management and Research, Akurdi, Pune	DI No.: ACAD/DI/02
Academic Year: 2025-26	Department Activity Calendar SE-BE - Part B
Term – II	Department : Artificial Intelligence and Data Science

Sr. No.	Activity	In charge Staff	Planned Date	Actual Conduction Dates	Remarks in case of any deviation
1.	First Course file and TG file verification	Dr. Suvarna Patil Mrs. Mrs. Sneha Kanawade	29-12-2025 to 31-12-2025		
2.	SE/BE Commencement of Teaching	Dr. Suvarna Patil Mrs. Sneha Kanawade	01-01-2026		
3.	Remedial/Webinar/ Guest Lecture/ site Visit/ club activity	Coordinator	24-01-2026		
4.	Students Feedback-First	Mrs. Sneha Kanawade	17-02-2026 to 18-02-2026		
5.	Juno data verification	Mrs.Rasika Kachore	09-01-2026 To 10-01-2026		
6.	Communication of First Defaulter list and UT1 to student and parents	SE/BE/Class Teachers	11-02-2026		
7.	Departmental Meeting	Mrs. Surbhi Pagar Mrs Mital Kadu	02-01-2026		
8.	Webinar/ Guest Lecture/ site Visit/ club activity	Coordinator	21-02-2026		
9.	Second Course file and TG file verification	Dr. Suvarna Patil Mrs. Sneha Kanawade	09-02-2026 to 13-02-2026		
10.	Parents Teachers Meeting	Mrs.Deepali Hajare Mrs.Abilasha Bhagat Mrs. Sunayana Sutar	23-02-2026 to 26-02-2026		
11.	Departmental Meeting	Mrs. Surbhi Pagar Mrs Mital Kadu	23-01-2026		
12.	Communication of Second Defaulter list and UT2 to student and parents	SE/BE/Class Teachers	20-03-2026		
13.	Juno data verification	Mrs.Rasika Kachore	24-03-2026 To 25-03-2026		
14.	Webinar/ Guest Lecture/ site Visit/ club activity	Coordinator	20-03-2026		
15.	Departmental Meeting	Mrs. Surbhi Pagar Mrs Mital Kadu	28-02-2026		
16.	Webinar/ Guest Lecture/ site Visit/ club activity	Coordinator	03-04-2026		
17.	Communication of provisional Defaulter list to student and parents	SE/BE/Class Teachers	20-04-2026		

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18. All record verification: End term course file, Collpoll data, TG records and CAS	Dr. Suvarna Patil Mrs. Sneha Kanawade	14-05-2026 to 15-05-2026		
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Department Program Coordinator

Head of Department